



Serving Government. Serving Virginians.

**State Mail Services**  
**Seat of Government Mail Forum**  
**Thursday**  
**March 22, 2007**  
**09:30 am to 11:00 am**  
**Monroe Building**  
**Conference Rooms C & D**

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**The Forum will cover the following topics:**

New Commonwealth Mail Security Procedures

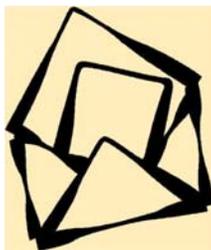
New Postage Rates

Presort Discounts

How to Prepare Outgoing Mail for Postage Discounts

**The forum is open to all state employees processing mail at  
the seat of Government.**

**For more information or to R.S.V.P. please contact State Mail Services (SMS)  
at 804-236-3592 or by email at [StateMail@dgs.virginia.gov](mailto:StateMail@dgs.virginia.gov).**



**S.M.S.**

**STATE MAIL SERVICES**