



COMMONWEALTH of VIRGINIA

Department of General Services

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MEMORANDUM

DATE: October 1, 2008

TO: Heads of State Agencies at the Seat of Government
and Affected Agencies in the Metropolitan Richmond Area

FROM: Richard F. Sliwoski, Director 

SUBJECT: Department of General Services Directive 14

The attached publication, Policies and Procedures for the Use of Parking Facilities, has been developed by the Department of General Services (DGS) to establish the policies and procedures for parking in DGS owned facilities. This document has been structured to best meet the needs of all Commonwealth agencies utilizing DGS parking facilities in the Seat of Government.

Please take this opportunity to review the changes and familiarize yourself with the policies outlined in these pages. These parking policies and procedures are promulgated by the Department of General Services under the authority of §2.2-1172 of the Code of Virginia and §4-6.0.4c of the Appropriation Act.

Additional information can be found on the Parking Services website: www.dgs.virginia.gov/parking. If you have any questions concerning this publication, please do not hesitate to contact the DGS Parking Services Section by phone at (804) 786-5675 or email at ParkingServices@dgs.virginia.gov.