

BITS Project Number Quick Filter Issue

On the Forms Home Page, in order for the Project Number "Quick Filter" (See "A" below) to function properly, the user must press the Enter Key twice after entering the Project Number. Furthermore, there must be a slight pause between the first and the second press of the Enter key.

Rather than using the above temporary workaround, it is recommended that BITS users enter the Project Number in the second Project Number box (See "B" below). The second Project Number box ("B") is available within the complete Filter Settings section. If the complete Filter Settings section shown below is not displayed, click on the "Show All Filter Settings" command which is adjacent to Box "A". Before entering the Project Number in Box "B", first click on the "Clear Filter" button. Next, enter the Project Number in Box "B" and optionally, enter any other filter choices desired. Click on the "Apply Filter" button to complete the query process.

The screenshot shows the 'Forms Home Page' interface. At the top, there is a navigation bar with 'Home > Forms Home Page'. Below this, there is a search bar with 'Project Number: A2194' and a 'Hide Filter Settings' button. A red box labeled 'A' highlights the search bar. Below the search bar, there is a 'View & Edit or Copy Existing Forms, Filter: Project # - A2194' link. The main section is titled 'Filter Settings' and contains several input fields: 'Agency' (dropdown menu), 'Project Number' (text input field with 'A2194' entered), 'Agency Tracking Number', 'Building Name', 'Submit Date' (dropdown menu), 'Sub Project Title', and 'Approved Date' (dropdown menu). A red box labeled 'B' highlights the 'Project Number' input field. Below the filter settings, there are two buttons: 'Apply Filter' and 'Clear Filter'. A note below the buttons says 'You must click the "Apply Filter" button to apply the filters.' Below the filter settings, there is a table with the following columns: 'Edit', 'Print', 'Copy Form To', 'Agency Number', 'Tracking', 'SubProject Title', 'Form Type', 'Rev. #', 'Final', 'Submitted', 'Status', 'Approved Date', and 'Appropriat'. The table contains four rows of data:

Edit	Print	Copy Form To	Agency Number	Tracking	SubProject Title	Form Type	Rev. #	Final	Submitted	Status	Approved Date	Appropriat
		--Select	194	A2194-008	194-A2194-008 GENERAL ASSEMBLY BUILDING - BASEMENT CODE UPGRADES	CO-13.4				DRAFT		
		--Select	194	A2194-014	MONROE BUILDING - RENOVATION FOR DOE TV STUDIO	CO-13.4				DRAFT		
		--Select	194	A2194-002	POCOHONTAS BUILDING - OAG - TENANT FIT UP	CO-17			05/24/2012	APPROVED	05/29/2012	
		--Select	194	A2194-021	GOVERNOR'S REUNION - SEPTEMBER 28, 2012 (TENT)	CO-17 TMP			09/28/2012	APPROVED	09/28/2012	

This issue will be corrected in the June update to the BITS application code.