



DEPARTMENT OF  
GENERAL SERVICES

**DIVISION OF ENGINEERING AND BUILDINGS**

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## **DEB Notice 110811**

( Effective: 11/08/2011 )

### **The Commonwealth's Self-Bonding Risk Management Program for Small Construction Projects**

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The Commonwealth's Self-Bonding Risk Management Program for Small Construction Projects (aka, Self-Bonding Program) was developed by the Department of the Treasury's Division of Risk Management in conjunction with the Department of General Services' Division of Engineering & Buildings. This program was developed to address the mandates of the following sections of the Code of Virginia: § 2.2-1839, § 2.2-4336, § 2.2-4337, and § 33.1-12

The current procedures describing the Self-Bonding Program are available for view and download from the DEB website (<http://deb.dgs.virginia.gov>). Any future revisions to these procedures will also be made available on this website.

Prequalification of contractors is an important component of the Self-Bonding Program. As such, the existing prequalification forms CO-16 (DGS-30-168) and CO-16 Attachment One (DGS-30-172) have been modified to accommodate both the standard (contractor-provided) bonding process and the Commonwealth's self-bonding process. A new form, CO-16 Attachment Two (DGS-30-174), was developed to gather additional financial and insurance data from contractors seeking to prequalify for self-bonded projects. A new transmittal form (DGS-30-168) was also developed to guide agencies in the various submittals required under Self-Bonding Process. Copies of these forms are available on the DGS Forms Center (<http://forms.dgs.virginia.gov>).