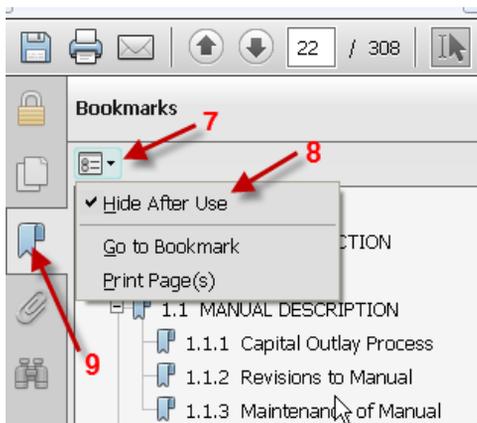
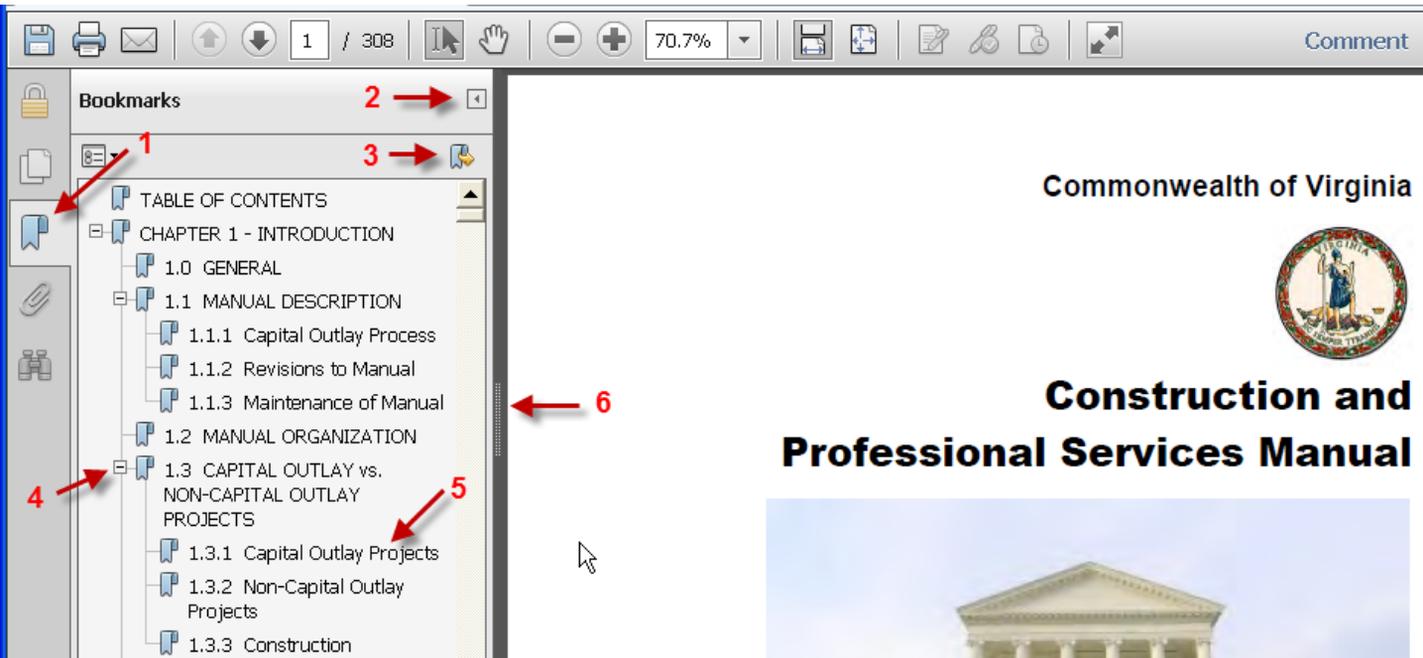


Using Bookmarks

Please refer to the screenshots below. Bookmarks allow quick navigation of the various CPSM chapters and sections.

1. Click on this icon to open the “Bookmarks” pane on the left-hand side of the screen. Bookmarks are embedded links to quickly access each CPSM section.
2. Click on this icon to close the Bookmarks window.
3. Click on this icon to fully expand the selected bookmark. For example, if you are on the “Chapter 1” bookmark and click this icon, it will display the sub-tier bookmarks for each Chapter 1 section.
4. Click on the +/- icons to expand or collapse a specific group of bookmarks.
5. Click on any bookmark to quickly access the corresponding CPSM section.
6. Left-click on the vertical bar and hold down the mouse key. This will allow you to size the amount of screen space to devote to bookmarks pane versus the Manual proper. This resizing can be done whenever needed.



7. Click on this icon to access the menu shown.
8. If you select the “Hide After Use” option, the bookmarks pane will be hidden after you select a bookmark and the Manual pane will be automatically resized to full screen width for easier reading.
9. To access the bookmark pane again, just click on this icon.